

COUNTY OF YORK

MEMORANDUM

DATE: August 24, 2000 (BOS Mtg. 9/19/00)

TO: York County Board of Supervisors

FROM: Daniel M. Stuck, County Administrator

SUBJECT: Griffin-Yeates Center/Leased Space

As the Board is aware, Child Development Resources, Inc. (CDR) operates an early childhood developmental program - First Steps - under a support agreement with the County. Three classrooms and an office area at the Griffin-Yeates Center are made available to CDR for that purpose.

CDR is a multi-functional, non-profit organization. Included in its activities is a program to train professionals who work with preschool children. This undertaking is funded by the Office of Special Education and Rehabilitative Services of the U.S. Department of Education. For the past ten years the County has leased a second office at Griffin-Yeates to CDR as a base of operations for that program. The attached resolution authorizes execution of a lease agreement for that office space for an additional one year period.

The space in question is a small office (200 square feet) located adjacent to the office area provided by the County for First Steps. There are definite advantages to such co-location of operations, which include but are not limited to the following:

- Enhanced curriculum and extensive staff development are high priorities for CDR's operations of First Steps. Having training staff on site greatly facilitates the achievement of this objective.
- The training is shared with the County's own Head Start operation and its staff at no cost to the County.

The present lease reflects a charge of \$9.00 per square foot per year for the 200 square foot office and that amount remains unchanged in the proposed lease. Proceeds from the rental of this space are dedicated to supplement the County Children's Food Service program operated in Griffin-Yeates Center that is otherwise funded by the U.S. Department of Agriculture.

Section 15.2-1800 of the Code of Virginia requires that the governing body hold a public hearing prior to the execution of a lease agreement for County-owned facilities. The public hearing has been advertised as required.

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Attachments: Proposed Lease Agreement
Floor Plan of Griffin-Yeates Center
Proposed Resolution No. R00-142